



# NPA

## EXCERPTS

Monthly Online Newsletter of the Nigerian Ports Authority

Vol. 5 No. 59 June, 2022

**T**he Managing Director of Nigerian Ports Authority (NPA), Mohammed Bello Koko recently marked 100 days in the office and gave an evaluation of his achievements to the media.

Speaking with ARISE TV in Lagos, Bello Koko stated that the NPA had boosted non-oil exports through the setting up of a dedicated Terminal at the Port. He noted further that through improved Port efficiency, revenue generation had risen with the NPA paying the sum of N45billion into the Federated account.

The Managing Director added that within the first 100 days, his management paid lots of attention to staff welfare and training, adding that he recently commissioned a training school at the Dockyard with capacity to train 380 persons at any given time.

"The facility is fully equipped with modern teaching aids and has accommodation for over 30 persons at a time" he said.

## IN THIS EDITION

### ONE-ON-ONE

UPCOMING PROFESSIONALS SHOULD BE OPEN MINDED AND BE READY TO ADAPT TO NEW SITUATIONS

- Pg. 3

**SERIALIZATION FOR INSIGHT:**  
INTRODUCTION TO FOI ACT

- Pg. 4

**HEALTH AND SAFETY:**  
PERMIT-TO-WORK (PTW)/  
SAFE SYSTEM OF WORK (SSOW)

- Pg. 5

**VOX POP:**  
HAVE YOU EVER HAD TO ATTEND TO EMERGENCIES IN AN OFFICE ENVIRONMENT WHERE THE NEED TO BOARD A MOTORCYCLE (OKADA) ARISES IN ORDER TO MEET UP TO TIME?

- Pg. 6

# 100 DAYS

## IN OFFICE;

### WE BOOSTED NON-OIL EXPORTS, REVENUE GENERATION





In the Celebration of his first 100 days in office, the Managing Director of Nigerian Ports Authority (NPA) Mohammed Bello – Koko has announced that his management has boosted the coffers of the Federal Government with additional revenue and also recorded improvement on non-oil export as contained in this edition.

Also in this edition, we are introducing a new column which is devoted to the education of the workforce on issues relating to **FREEDOM OF INFORMATION (FOI) ACT**.

Similarly, Your regulars like Health and Safety, VOX POP and Birthday anniversary celebration are all featured.

**'Sola Adesanwo**  
Editor

#### EDITORIAL

Ibrahim Nasiru  
Sarah K. Ballah  
'Sola Adesanwo

- Editor-In-Chief
- Deputy Editor-In-Chief
- Editor

#### PRODUCTION TEAM:

Olusola Akosile  
Olubiyi Omidiji  
Ebunola Ajijala  
Ebere Alaezi-Offia

- Graphics/Production Supervisor
- Senior Staff Writer
- Reporter (People & Events)
- Reporter (Travels & Tourism)

#### SECRETARIAT:

Gbenga Soyomi (Secretary)  
Bidemi Agboola  
Ali Garba Hassan  
Amunike Nkechi Lynda (NYSC)  
Umo Caroline Bassey (NYSC)

Editorial Contributor: Kingsley Ukabiala

Photo Contributors: Friday Eze and Paul I. Erakhiful

A production of the Corporate and Strategic Communications Division  
Available on [www.nigerianports.gov.ng](http://www.nigerianports.gov.ng) and in emails of all officers/staff of NPA.

All correspondence to be sent through: [npanews@nigerianports.gov.ng](mailto:npanews@nigerianports.gov.ng)

Contributions are welcome from members of staff.  
You can send high resolution photographs of your social events like birthdays, marriages, burials, etc.



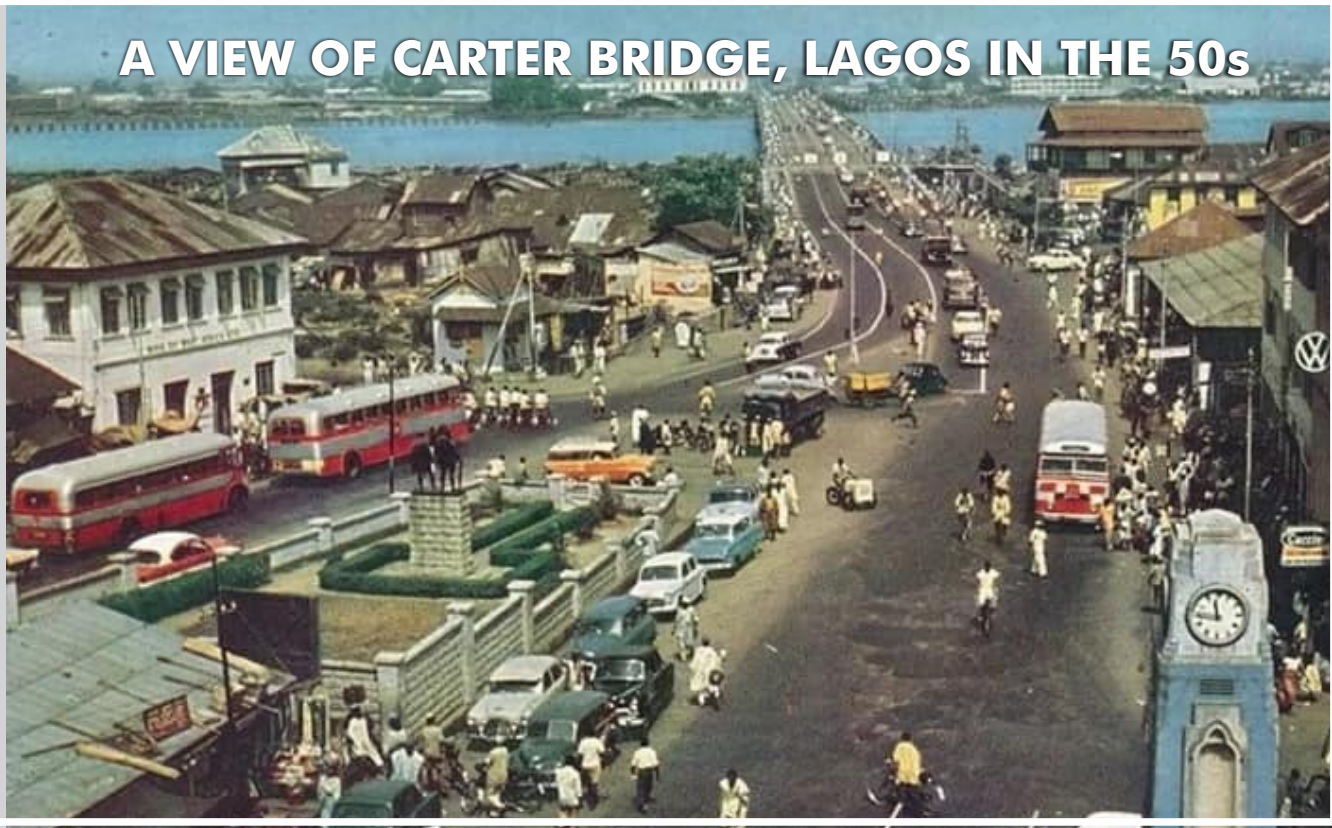
“  
A ship in port is safe.  
But that's not what  
ships are built for.”

**OUR VISION: TO BE THE MARITIME LOGISTICS HUB FOR SUSTAINABLE PORT SERVICES IN AFRICA**



FROM THE  
**ARCHIVE**

### A VIEW OF CARTER BRIDGE, LAGOS IN THE 50s





## UPCOMING PROFESSIONALS SHOULD BE OPEN MINDED AND READY TO ADAPT TO NEW SITUATIONS

**For the purpose of our Readers we will like you to introduce yourself?**

My name is Mrs Katherine Ude, Assistant General Manager Superannuation in the Nigerian Ports Authority.

**We would like to know what is your goals for this Department?**

when I started working here my intention was to improve on what I met on ground. I know that the management is supporting the department. The Superannuation Department deals with Ex- staff (Ex-personnel) of the Nigerian Ports Authority, who exated for one reason or the other either because their service are no longer needed, because of age, death or length of service. We render services to people in these categories. Management has put in place so many strategies to ensure that people get their benefit right on time, in some cases on or before the exact day.

**How would you advice upcoming professional?**

My advice is they should be Open-Minded. Now, when you know you have an open mind you will be open to knowledge, keep learning, wherever you find yourself adapt to the situation and be able to learn and carry everyone along with you which shows Leadership.

**Would you say the NPA Newsletter which you once edited is living up to expectations?**

The NPA newsletter is something I cherish so much and put in all my effort trying to bring it up to the standard, I have that special passion even as I am now in a new division, every morning when I get to the office after my short prayer the next thing is to open the website, go through all the newspapers and then press and search newsletter section, press releases and go through them. Because the division was in charge of handling the content on the website, every morning I check and see it as my cup of tea that I have to take. I would say that I'm really impressed, of course you keep improving, there is still room for improvements, often I jot down information and I say that I will let my people know about it because wherever you are "Your Baby

- CATHERINE UDE, AGM SUPERNUATION

is your Baby". and I'm happy for the improvement because new innovation is coming in and people there are doing their best.

**What would you like to add to the Interview?**

There is a new management in NPA, when they came in, they told us that they have come with open arm and ears that they want everyone to be involved, communication is very key to the new management, that is when you get an information you pass it on fast and with that information you put it into action and it would yield result. Once there's a communication gap a lot is lost, revenue is lost, knowledge and productivity as well.

**What's your Philosophy of Life?**

My Philosophy of life is "Do unto others as you will want others to do unto you" if we have that in mind no one is a saint, we should learn to love ourselves and others.



## THE BUTCHERS OF BUCHA

**B**ullets Whistle daily  
in all directions

The city of Bucha now  
desolate  
Even the bunkers emptied  
denizens onto the street  
helter skelter they run in  
all directions  
To shower a luxury when  
there's non to drink  
Russia is ripping all , yet  
reaping spoils  
The enemy rolled war  
machines over the city and  
harvest lives at prime

In the face of thunderous  
shelling  
a peoples resolute  
become feeble  
Century old heritage  
gone,  
under the rain of bombs

The world merely wails  
Akimbo  
Bucha is back in stone age  
as darkness envelopes the  
land.

Bucha : is a city in Ukraine

Extract from MUSINGS OF A QUESTER

# SERIALIZATION

## INSIGHT ON FREEDOM OF INFORMATION ACT



## INTRODUCTION TO FREEDOM OF INFORMATION (FOI) ACT


**T**he Freedom of Information (FOI) Bill as passed by the National Assembly (NASS) in 2011 and an Inter-Ministerial Implementation Committee on the Freedom of Information Act 2011 was established and inaugurated on the 3<sup>rd</sup> of November, 2011 by the Head of Civil Service of the Federation. In February 2012, the Inter-Ministerial Committee directed the FOI Sub-Committees should be constituted in all Ministries, Departments and Agencies including the Nigerian Ports Authority. The Committee is to have members drawn from different Divisions/Departments. Consequent upon the promulgation of the Freedom of Information Act, 2011, it became necessary for Government and its Parastatals to comply with the provisions of the Act and the House of Representatives' Committee on Reform of Government Institutions being saddled with this responsibility had invited the Nigerian Ports Authority (NPA) to defend its level of compliance of the Act. The NPA being a law abiding government

institution understands its role in facilitating openness and transparency in government desires to ensure that the public has access to information and the means of addressing enquiries. The FOI Unit of the Nigerian Ports Authority, is domiciled in the communications section of the Corporate and Strategic Communications Division. The section is headed by a Principal Manager who reports to the Assistant General Manager Media, Communications and Protocol. In response to the requirements of the FOI Act of 2011, the management of NPA constituted a Standing Committee headed by the General Manager Corporate and Strategic Communications (C&SC). Other Divisions/Departments included on the Committee are ICT, Record Management, SERVICOM and Legal and Human Resources.



# Health and Safety

## PERMIT-TO-WORK (PTW) / SAFE SYSTEM OF WORK (SSOW)



Permit-to-work (PTW) refers to [management systems](#) used to ensure that work is done safely and efficiently. This involves procedures to request, review, authorise, document and most importantly, de-conflict tasks to be carried out by workers. Permit to work is an essential part of [Control of Work](#) (COW), the integrated management of business critical maintenance processes. Control of Work is made up of Permit to Work (PTW), Hazard Identification and [Risk Assessment](#) (RA), and [Isolation Management](#) (IM).

Permit to Work is a core element of [Integrated Safe System of Work](#) (ISSOW), that along with [risk assessment](#) and isolation planning, enable [as low as reasonably practicable](#) (ALARP) reduction of unsafe activities in non-trivial work environments. Permit to Work adherence is essential in [process safety management](#).

A permit to work form typically contains these items.

- The work to be done, the equipment to be used and personnel involved
- Precautions to be taken when performing the task
- Other workgroups to be informed of work being performed in their area
- Authorisation for work to commence
- Duration that the permit is valid
- Method to extend the permit for an additional period
- Witness mechanism that all work has been complete and the worksite restored to a clean, safe condition
- Actions to be taken in an emergency

### What's Permit to Work (PTW)

Permit to Work (PTW) (also known as a "Safe Work Permit") is a document that

includes a description of the work to be performed, the hazards involved, the precautions to take, the required authorizations, and other elements. It is a written record authorizing a specific work at a specific location, and for a specific time.

It specifies the hazards and the risk control measures that workers must be aware of before they start work. A safe system of work permit is an effective vehicle for communicating critical safety information.

### Primary Goal of Work Permits

Permits to work are a formal management system used to control high-risk activities as part of the control safety measures. These enable an assessment of risks to be made and to specify control measures which will be put in place in order to minimize the risk. Permits to work will usually be necessary for such activities as maintenance or construction work especially by external contractors unless a risk assessment indicates otherwise.

### What is the purpose of a work permit?

The permit-to-work is a documented procedure that authorises certain people to carry out specific work within a specified time frame. It sets out the precautions required to complete the work safely, based on a risk assessment.

### What are the safety importance of permit to work?

The permit to work helps to reduce the

risk of safety incidents by ensuring the people involved are aware of the specific hazards, take the necessary precautions and are competent for the work

### The intention of the permit to work is to:

Ensure that the work which is intended to take place is properly authorised

Clarify the nature and extent of the work

Specify which precautions must be taken and which activities are prohibited. Consideration should also be taken of the activities of other parties which may impact on or be affected by the proposed work. These activities may need to be temporarily suspended or modified.

Indicate the date, time and location that the specified activities may occur.

Ensure that all those persons who have control of or are affected by the activity are aware.

Provide a record of the work, that the specified precautions have been understood and enacted, and that the workplace and or equipment is returned to a safe condition.

### Permit to Work procedure.

Permit to Work (PTW) system is a management system tool. It offers a proactive approach in the control of work and the prevention of accidents in the workplace.

However, a permit to work is a formal document detailing the type of work to be done and the [hazards](#) of the work. And the precautions to be taken to prevent the hazard from causing harm to people and damage to equipment.

By Engr. Dafe T. S. Prin. Manager, Safety

# WORK HOUR RELAXATION

## VOX-POP

**Have You Ever Had to Attend to Emergencies in an Office Environment Where the Need to Board a Motorcycle (Okada) Arises in Order to Meet Up to Time?**

**T**he need to board a motorcycle (Okada) arises most times when resuming work in the morning. Despite the fact that Okada creates safety concerns, physical discomfort, exposure to physical elements that causes bodily harm but I have used Okada in many occasions during heavy traffic situation to avoid lateness to office.



**Ogbodo Wisdom**  
Security Dept. Delta Port.



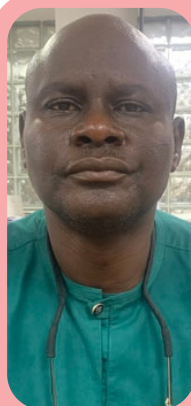
**Aliyu Bala**  
Medical Dept. Calabar Port.

**C**ommercial motorcycles (Okada) play a vital role in the transport sector because for me; there was a time I received a phone call that my wife while I was at work in Calabar that my child was sick, as matter of emergency I boarded Okada from office to my residence around Zone 6, Police Headquarters and rushed him from home back to our clinic.

**T**here are different situation whereby we have emergencies in the office; the need for commercial motorcycle (Okada) comes in and we have to use Okada in order to meet up. In most cases, my department – Security (operation) there are situations where you need to meet up with your job or work and maybe you go on Taxi or buses and it comes to a situation whereby you do not find any of those mentioned means of transportation; you have to take or book for (Okada) commercial motorcycle in order for you to meet up and beat time. For you to be able to cover the emergency situation which could lead to loss of human life, properties, financial or economy loss.



**Micheal E. Omagbemi**  
Security, Headquarters



**Omidiji Olubiyi**  
C & SC, Headquarters

**Y**es, as at that time; it's easier and faster to take Okada to the office for emergency purpose. Between 15 to 20 minutes, I am in the office from my house. There was this day I was called upon to be in the office by 8:30am, all I did was to take Okada at about 7:30am and I was in the office at about 7:45am. I relaxed for about 40 minutes before the event.



**Paul Erakhifu**  
C & SC, Headquarters

**Ekpo S. E.**  
Harbours, LPC

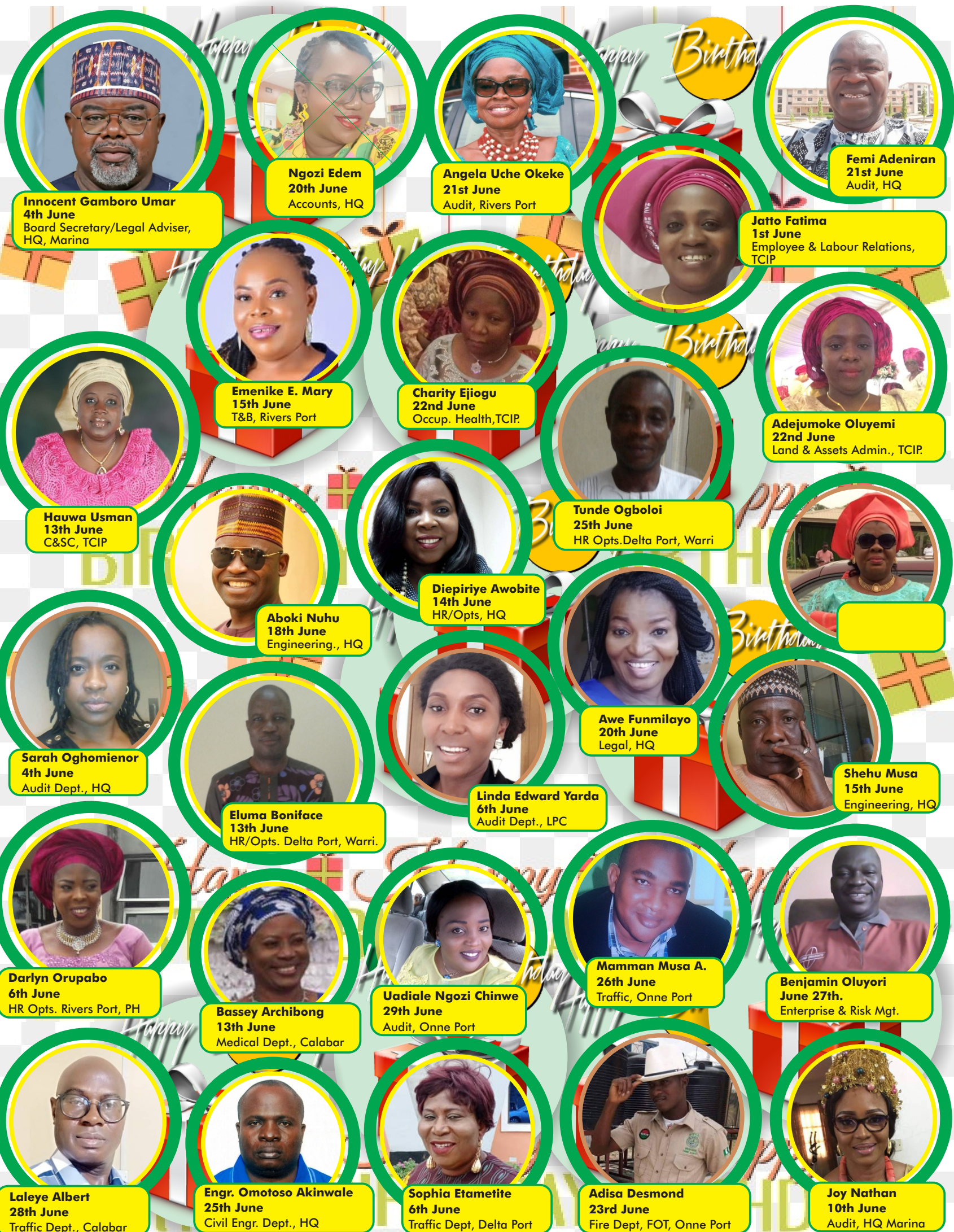


**Babatunde Adetola Sarah**  
Security, Headquarters

**I** have been a beneficiary of motorcycle (Okada) because I use it to the office every given day just to beat traffic. It is very risky but in order to meet up I just have to board Okada. For the past few weeks, it has been hell for me, getting to the office. I stay in traffic for hours which is not good.

**N**o, but leaving home very early comes with risk of running into the hands of thieves and hoodlums. Hence the need arises that I board a motorcycle to beat traffic and time, in order to meet up with my duty schedule as security personnel who has to be the first on ground and the last to leave the office environment.









# NIGERIAN PORTS AUTHORITY

To be the **Maritime Logistic Hub**  
for **sustainable Port Services**  
in **Africa**



## Our Port Locations:

### Lagos Port Complex, Apapa

P.M.B. 1021 Apapa Lagos

Email Address:

lpcinfo@nigerianports.org

### Tin Can Island Port

P.M.B. 1201, Apapa, Lagos

Email Address:

tcipinfo@nigerianports.org

### Rivers Port, Port-Harcourt

Basket House, P.M.B. 5043

Port-Harcourt -Rivers State

Email Address:

riversinfo@nigerianports.gov.ng

### Delta Ports, Warri

P.M.B. 1054, Warri

Delta State

Email Address:

deltainfo@nigerianports.gov.ng

### Calabar Port Complex, Calabar

New Calabar Port Complex

P.M.B 1014 Calabar,

Cross-River State

Email Address:

calabarinfo@nigerianports.gov.ng

### Onne Port Complex, Onne

Onne Port Complex,

PMB 6199 Onne

Rivers State

Email Address:

onneinfo@nigerianports.gov.ng

