



NIGERIAN PORTS AUTHORITY
26/28, MARINA LAGOS
www.nigerianports.gov.ng

PUBLIC NOTICE NO: 4139

INVITATION TO TENDER FOR THE RESTORATION OF FIRE ALARM SYSTEM AT THE HEADQUARTERS BUILDING, MARINA, LAGOS

A. INTRODUCTION

The Management of Nigerian Ports Authority (NPA) desires to restore the Fire Alarm system in its head office building to enhance the safety of lives and assets. The NPA therefore invites reputable and competent companies to submit Tender documents for the Restoration of Fire Alarm System at the Headquarters Building, Marina – Lagos.

B. SCOPE OF SERVICES

The scope of Services shall include but not limited to the following:

Replacement of entire cable network with Fire Grade Cables; Restoration of Faulty Battery Bank for the Fire Alarm Panel; Connection of the Fire Alarm Panel to the Central UPS; Detailed labelling of the cables for easy identification & maintenance; Provision of additional audible sounders, smoke detectors and replacement of faulty ones on the floors.

Further information is contained in the Standard Bidding Document (SBD) to be issued to interested bidders.

C. ELIGIBILITY CRITERIA

Interested companies should submit bound bid documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

TENDER REQUIREMENTS

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7.
2. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 & 2019) valid till 31st December 2020 with minimum cumulative turnover of **₦100 Million**.
3. Evidence of Company's Audited Accounts for the last three (3) years (2017, 2018 & 2019) duly signed by ANAN/ICAN licensed Auditors.
4. Evidence of Pension Compliance Certificate valid till 31st December 2020.
5. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2020.
6. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2020.
7. Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP.
8. Sworn Affidavit disclosing:

- That the Company does not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
 - Whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
 - That the Company is not in receivership, subject of any form of insolvency or bankruptcy proceeding or the subject of any form of winding up petition or proceedings.
9. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company/Firm at the bottom of the page.
 10. Evidence of financial capability to execute the project by submission of reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
 11. a. Company profile to include names, qualification (copies of relevant academic and professional qualifications of such personnel must be attached).
b. Evidence of engineer's registration with COREN in the relevant disciplines of Electronics and/or Instrumentation.
 12. Verifiable evidence of at least three (3) similar electronics projects successfully executed in the last five (5) years by including Letters of Award, Contract Agreements and Job Completion Certificates.
 13. Failure to comply with items 1 – 12 above will lead to disqualification of the bid. (This is applicable for non-Joint Venture submissions).
 14. For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided. **(Items 1-12 are compulsory for each national JV partner).**

D. COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the Office of the General Manager, Procurement, 3rd Floor, NPA Annex Building, 1 Joseph Street, off Marina – Lagos on evidence of payment of a non-refundable fee of **₦10,000.00 (Ten Thousand Naira) only. The RRR Number can only be generated at the office of the Asst. General Manager Tariff & Billing on the 4th floor of NPA Headquarters before payment in any commercial bank.**

E. SUBMISSION OF TENDER DOCUMENT

Prospective bidders are to submit two (2) bound hard copies each of TECHNICAL and FINANCIAL BIDS with soft copy of financial bid only in MS Excel format (placed in financial bid envelope), packaged **SEPARATELY** in **SEALED ENVELOPES** and clearly marked as "Technical Bid" or "Financial Bid" and thereafter put the two sealed envelopes together in a bigger envelope addressed to "**SECRETARY TO THE TENDERS BOARD, NIGERIAN PORTS AUTHORITY**" and clearly marked "**INVITATION TO TENDER FOR THE RESTORATION OF FIRE ALARM SYSTEM AT THE HEADQUARTERS BUILDING, MARINA, LAGOS**" specifying **PUBLIC NOTICE NO: 4139**. Furthermore, the reverse side of each sealed envelope should have the name and address of the bidder and dropped in the designated Tender Box located on the 3rd floor of NPA Annex Building at 1, Joseph Street, off Marina Lagos not later than **11:00 am on Tuesday 19th January 2021.**

F. OPENING OF TENDER DOCUMENT

The technical bids received before the deadline for submission will be opened **immediately** at **11:00 am** on **Tuesday 19th January 2021** in the Conference room on 3rd floor of NPA Annex building, 1, Joseph Street, off Marina, Lagos while the financial bids will be kept unopened. **Representatives of Non-Governmental Organizations related to this procurement, transparency and anti-corruption Agencies are hereby invited to witness the bid opening in compliance with Section 19 (b)(ii) of the PPA, 2007.** Please, ensure that you sign the bid submission register in the bid submission office on the 3rd floor of the annex building, as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager (Procurement)" on e-mail: info.procurement@nigerianports.org.

F. GENERAL INFORMATION

1. Bids must be in English Language and signed by an official authorized by the bidder.
2. Late submission will be returned un-opened.
3. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies.
4. Bidders are advised to visit the site before submitting bids.
5. The Authority is not bound to pre-qualify any bidder and reserves the right to cancel the Procurement proceedings in the public interest without incurring liabilities to the bidders in accordance with the provisions of Section 28 of the Public Procurement Act 2007.
6. Submissions may be made through courier service, in the stipulated format in (D) above and must not be later than the stipulated deadline.
7. Bidders are excused from the bid opening, which will be attended by officials of private sector professional organisation and CSOs in the areas of anti-corruption/transparency. The event will be fully captured on video and can be provided to bidders on request.

**SIGNED
MANAGEMENT
NIGERIAN PORTS AUTHORITY**