



NIGERIAN PORTS AUTHORITY
26/28, MARINA LAGOS
www.nigerianports.gov.ng

PUBLIC NOTICE NO: 4117

PREQUALIFICATION FOR PROVISION AND REPLACEMENT OF TWO (2) UNITS OF 1,000KG CAPACITY LIFTS AT CORPORATE HEADQUARTERS BUILDING, MARINA, LAGOS

A. INTRODUCTION

The Nigerian Ports Authority hereby invites competent and reputable companies to submit pre-qualification documents for the Provision and Replacement of two (2) units of 1,000kg capacity Lifts for the Nigerian Ports Authority (NPA) Headquarters building in Marina, Lagos.

B. SCOPE OF WORKS

The basic specifications of the Lifts include 1,000kg capacity, seven (7) stops, automatic sliding double door, air conditioned, emergency evacuation feature, 400V, 50Hz power rating, variable-voltage-variable-frequency, durable marble flooring, appropriate interfaces for CCTV, Biometric system etc., with 120KVA on-line U.P.S among others.

Detailed specifications are contained in the Standard Bidding Document (SBD) to be issued to pre-qualified bidders.

C. ELIGIBILITY CRITERIA

Interested companies should submit bound pre-qualification documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

PREQUALIFICATION REQUIREMENTS

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7.
2. Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2016, 2017 & 2018) valid till 31st December 2019 with minimum cumulative turnover of **N50 Million**.
3. Evidence of Company Audited Accounts for the last three (3) years (2016, 2017 & 2018) duly signed by ANAN/ICAN licensed Auditors.
4. Evidence of Current Pension Clearance Certificate from National Pension Commission (PENCOM) valid till 31st December 2019.
5. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2019.
6. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2019.
7. Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration report (IRR) expiring on 31/01/2020 or valid Certificate issued by BPP.
8. Sworn Affidavit disclosing:
 - That the Company does not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
 - Whether or not any officer of the relevant committees of the Nigerian Ports Authority or Bureau of Public Procurement is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.

- That the Company is not in receivership, subject of any form of insolvency or bankruptcy proceeding or the subject of any form of winding up petition or proceedings.
- 9. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company/Firm at the bottom of the page.
- 10. Evidence of financial capability to execute the project by submission of reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
- 11. Company profile to include names, qualification (copies of relevant academic and professional qualifications of such personnel must be attached) and experience of key personnel in Installation of Lifts (Mechanical/Electrical/Electronics/Instrumentation).
- 12. Verifiable documentary evidence of at least three (3) similar lift installations executed in the last ten (10) years including letters of award, completion certificates or contract agreements.
- 13. Evidence of Company's ISO 9001 Certification for Quality Management System or equivalent.
- 14. Evidence of Original Equipment Manufacturer's (OEM's) representation in Nigeria.
- 15. Evidence of satisfactory after sales support services in Nigeria (for Maintenance contract for the lifts).
- 16. Failure to comply with items 1 – 14 above will lead to disqualification of the bid. (This applies for non-Joint Venture submissions).
- 17. For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided. (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).

(Items 1-11 and 14 - 15 are compulsory for a national JV partner, items 1, 2 and 8 are compulsory for an international JV partner as issued in home country while items 12 – 13 can be provided by any of the JV partner).

D. SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

Prospective bidders are to submit two (2) bound copies of pre-qualification documents in a **SEALED ENVELOPE** addressed to **"SECRETARY TO THE TENDERS BOARD, NIGERIAN PORTS AUTHORITY"** and clearly marked **"PREQUALIFICATION FOR PROVISION AND REPLACEMENT OF TWO (2) UNITS OF 1,000KG CAPACITY LIFTS AT CORPORATE HEADQUARTERS BUILDING, MARINA, LAGOS"** specifying **PUBLIC NOTICE NO. 4117**. Furthermore, the reverse side of the sealed envelope should have the name and address of the bidder. Thereafter, drop the envelope in the designated Tender Box located on the 3rd floor of NPA Annex Building at 1, Joseph Street, off Marina Lagos not later than **11:00 am on Tuesday, 14th January, 2020**.

E. OPENING OF PRE-QUALIFICATION DOCUMENTS

The pre-qualification documents received before the deadline for submission will be opened **immediately** at **11:00 am on Tuesday, 14th January, 2020** in the Conference room on the 3rd floor of the Annex building, 1, Joseph Street, off Marina, Lagos in the presence of bidders or their representatives. Please, ensure that you sign the bid submission register in the bid submission office, as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager (Procurement)" on e-mail: info.procurement@nigerianports.org.

F. GENERAL INFORMATION

1. Bids must be in English Language and signed by an official authorised by the bidder.
2. Late submission will be returned un-opened.

3. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies and only short-listed companies will be contacted.
4. Only pre-qualified bidders will be contacted at a later date for collection of tender documents
5. The Authority is not bound to pre-qualify any bidder and reserves the right to cancel the Procurement proceedings in the public interest without incurring any liabilities to the bidders in accordance with the provisions of Section 28 of the Public Procurement Act 2007.

**SIGNED
MANAGEMENT
NIGERIAN PORTS AUTHORITY**