



**NIGERIAN PORTS AUTHORITY**  
**26/28, MARINA LAGOS**  
**www.nigerianports.gov.ng**

**PUBLIC NOTICE NO: 4092**

**INVITATION TO TENDER FOR CIVIL ENGINEERING PROJECTS**

**A. INTRODUCTION**

The Nigerian Ports Authority invites competent and reputable civil engineering companies to submit tenders for the underlisted Civil Engineering projects:

<b>S/N</b>	<b>PROJECT DESCRIPTION</b>	<b>LOT</b>
1	Rehabilitation of NPA Signal Station Building at Bonny island, Rivers State	1
2	Construction of Police Quarters at Federal Ocean Terminal, Onne Port, Rivers State	2

**B. SCOPE OF WORKS**

The scope of works shall include but not limited to:

- Lot 1 - Demolition works, windows and doors work, floor and ceiling, roof work, plumbing works, electrical works, aluminium partition, external works, painting and decorating.
- Lot 2 - Sub-structure; frame; upper floor; roof; block wall; windows and doors; fittings and fixtures; wall, floor and ceiling finishing; electrical installation; plumbing installation; painting and decorating.

Further information is contained in the Standard Bidding Document (SBD) to be issued to interested bidders.

**C. ELIGIBILITY CRITERIA**

**Interested companies should submit bound bid documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:**

**TENDER REQUIREMENTS**

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7.
2. Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2015, 2016 & 2017) valid till 31<sup>st</sup> December 2018 with minimum cumulative turnover of **₦70 Million**.
3. Evidence of Company Audited Accounts for the last three (3) years (2015, 2016 & 2017) duly signed by ANAN/ICAN licensed Auditors.
4. Evidence of Current Pension Clearance Certificate from National Pension Commission (PENCOM) valid till 31<sup>st</sup> December 2018.
5. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December 2018.
6. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December 2018.
7. Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP.

8. Sworn Affidavit disclosing:
  - That the Company does not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
  - Whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
  - That the Company is not in receivership, subject of any form of insolvency or bankruptcy proceeding or the subject of any form of winding up petition or proceedings.
9. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company/Firm at the bottom of the page.
10. Evidence of financial capability to execute the project by submission of reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.
11. Company profile to include names, qualification (copies of relevant academic and professional qualifications of such personnel must be attached) and experience of key personnel in Civil Engineering projects.
12. Verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including Letters of Award, Contract Agreements, Job Completion Certificates, etc.
13. For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided. **(Items 1-10 are compulsory for each JV partner).**

***Note: Failure to comply with items 1-10 above will lead to disqualification of the bid.***

#### **D. COLLECTION OF TENDER DOCUMENTS**

Interested companies are to collect the Standard Bidding Document (SBD) from the Office of the General Manager, Procurement, 1<sup>st</sup> Floor, Headquarters Building of Nigerian Ports Authority (NPA), 26/28 Marina – Lagos on evidence of payment of a non-refundable fee of **₦10,000.00 (Ten Thousand Naira) only. The RRR Number can only be generated at the office of the Asst. General Manager Tariff & Billing on the 4<sup>th</sup> floor before payment in any commercial bank.**

#### **E. SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit two (2) hard copies each of TECHNICAL and FINANCIAL BIDS with soft copy of financial bid only in MS Excel format (placed in financial bid envelope), packaged **SEPARATELY in SEALED ENVELOPES** and clearly marked as "Technical Bid" or "Financial Bid" and thereafter put the two sealed envelopes together in a bigger envelope addressed to **"SECRETARY TO THE TENDERS BOARD, NIGERIAN PORTS AUTHORITY"** and clearly marked **"INVITATION TO TENDER FOR CIVIL ENGINEERING PROJECTS"** specifying **PUBLIC NOTICE NO: 4092 LOT NO .....(SHOWING APPROPRIATE DESCRIPTION OF DESIRED LOT)**. Furthermore, the reverse side of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box located on the 1<sup>st</sup> floor of the Headquarters Building of Nigerian Ports Authority at 26/28, Marina Lagos not later than **11.00 am on Monday, 22<sup>nd</sup> April, 2019.**

## **F. OPENING OF TENDER DOCUMENTS**

The bid documents received before the deadline for submission will be opened **immediately** at **11.00 am** on **Monday, 22<sup>nd</sup> April, 2019** in the Conference room on 2<sup>nd</sup> floor of the ancillary building, 26/28 Marina, Lagos in the presence of bidders or their representatives. Please, ensure that you sign the bid submission register in the office of the General Manager, Procurement on the 1<sup>st</sup> floor of the Headquarters Building of Nigerian Ports Authority at 26/28, Marina Lagos adjacent to the Lift Lobby, as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager (Procurement)" on e-mail: [info.procurement@nigerianports.org](mailto:info.procurement@nigerianports.org).

## **G. GENERAL INFORMATION**

1. Bids must be in English Language and signed by an official authorized by the bidder.
2. Late submission will not be entertained.
3. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies and only short-listed companies will be contacted.
4. The Authority is not bound to pre-qualify any bidder and reserves the right to cancel the Procurement proceedings in the public interest without incurring any liabilities to the bidders in accordance with the provisions of Section 28 of the Public Procurement Act 2007.
5. Bidders are advised to visit the site.

**SIGNED  
MANAGEMENT  
NIGERIAN PORTS AUTHORITY**