



**NIGERIAN PORTS AUTHORITY**  
**26/28, MARINA LAGOS**  
**www.nigerianports.gov.ng**

**PUBLIC NOTICE NO: 4044**

**INVITATION TO TENDER FOR CIVIL ENGINEERING WORKS**

**A. INTRODUCTION**

The Nigerian Ports Authority hereby invites reputable and competent companies to submit tenders for the under-listed projects:

PROJECTS	LOT
Fencing of Government Secondary School at Onne Community, Eleme LGA, Rivers State (Span 640m, H = 2m) as Corporate Social Responsibility.	<b>Lot 1</b>
Construction of 202 Metres Concrete Road Pavement at Ele Community, Rivers State as Corporate Social Responsibility.	<b>Lot 2</b>
Comprehensive Renovation of Clinic Buildings at St. Joseph Hospital Akpabuyo, Cross River State (Demolition Works, Tiling Works, Plumbing, Pipe Fitting and Re-Roofing) as Corporate Social Responsibility.	<b>Lot 3</b>

**Bidders are not allowed to bid for more than one (1) Lot.**

**B. SCOPE OF WORKS**

Detailed Information on the scope of works is contained in the Standard Bidding Document (SBD) to be issued to interested Bidders.

**C. TENDER REQUIREMENTS**

**Interested companies should submit bound bid documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:**

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CO2 and CO7.
2. Evidence of Company Tax Clearance Certificate and Audited Accounts for the last three (3) years (2014, 2015 & 2016), duly signed by ANAN/ICAN licensed Auditors.
3. Evidence of Current Pension Clearance Certificate from National Pension Commission (PENCOM).
4. Evidence of current Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.
5. Evidence of Current Compliance Certificate with the Employees Compensation Act which requires that all employers of labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF).
6. Evidence of Current Certificate of registration on the National Data Base of Contractors, Consultants and Service Providers by the Bureau of Public Procurement (BPP) or copy of interim Registration report (IRR) as evidence of compliance with the requirement.
7. Bids must be in English Language and signed by an official authorized by the bidder.

8. All bids must be accompanied with a sworn affidavit disclosing that they do not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
9. All bidders must accompany every bid with a sworn affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
10. Company profile to include names, qualifications and experience of key personnel (attach academic and professional certificates).
11. For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided (Items 1-10 are compulsory for the Lead JV partner).
12. Evidence of **Three (3)** similar projects executed in the past five (5) years including letters of awards, completion certificates, etc.
13. Evidence of Financial Capability from a reputable bank/Letter of commitment.
14. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Name and Nationalities of the Directors of the Company/Firm at the bottom of the page.

#### **D. COLLECTION OF TENDER DOCUMENT**

Interested companies are to collect the Standard Bidding Document from the Office of the General Manager, Procurement, Room M.W.10, 1<sup>st</sup> Floor, Headquarters Building of Nigerian Ports Authority (NPA), 26/28 Marina – Lagos on provision of evidence of payment of non-refundable fee of **₦10,000.00 (Ten Thousand Naira)** only for each LOT desired into **REMITTA ACCOUNT OF NPA** in any commercial bank. All tender sums from ₦300Million and above should be submitted with a 2% bid bond of the tender price from a reputable bank and inserted in the financial bid.

Alternatively, you may pay online; go to [www.remita.net](http://www.remita.net); Click on "Pay a Federal Government Agency"; Type "Nigerian Ports Authority" in the MDA column; and select the option having "1000143"; For "Name of service/Purpose" Select "Tender Fees"; and conclude the process.

#### **E. SUBMISSION OF TENDER DOCUMENT**

Prospective bidders are to submit three (3) hard copies of TECHNICAL and FINANCIAL BIDS with soft copy of financial bid in Excel format, packaged **separately** in SEALED ENVELOPES, clearly marked "**INVITATION TO TENDER FOR CIVIL ENGINEERING WORKS (INDICATING PROJECT TITLE) Specifying PUBLIC NOTICE NO: 4044, LOT NO.....**" and addressed to "**THE SECRETARY, TENDERS BOARD, NIGERIAN PORTS AUTHORITY**". Furthermore, the reverse side of the sealed envelope should have the name and address of the bidder. Then drop the sealed envelope in the designated Tender Box located on the 1<sup>st</sup> floor of the Headquarters Building of Nigerian Ports Authority at 26/28, Marina Lagos adjacent to the Lift Lobby not later than **11.00am on Tuesday, 28<sup>th</sup> November 2017.**

The Technical bids received before the deadline for submission will be opened **immediately** at the Conference room, 1 Joseph Street, off Marina, Lagos in the presence of bidders or their representatives, while the financial bids shall be kept unopened. Please, ensure that you sign the bid submission register in the office of the General Manager, Procurement on the 1<sup>st</sup> floor of the Headquarters Building of Nigerian Ports Authority at 26/28, Marina Lagos, as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager (Procurement)" on e-mail: [info.procurement@nigerianports.org](mailto:info.procurement@nigerianports.org)

#### **F. GENERAL INFORMATION**

1. Late submission would not be entertained.

2. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies and only short-listed companies will be contacted.
3. The Authority is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.
4. **Bidders are advised to visit the locations.**

**SIGNED  
MANAGEMENT  
NIGERIAN PORTS AUTHORITY**