



NIGERIAN PORTS AUTHORITY

26/28, MARINA LAGOS

www.nigerianports.org

PUBLIC NOTICE NO: 4035

EXPRESSION OF INTEREST (EOI) FOR THE APPOINTMENT OF STEVEDORES AT ALL PILOTAGE DISTRICTS AND CRUDE OIL TERMINALS

A. INTRODUCTION

The Nigerian Ports Authority hereby invites reputable and competent Stevedoring Companies to submit Expression of Interest (EOI) documents for the Appointment of Stevedores at all Pilotage Districts and Crude Oil Terminals.

B. SCOPE OF PROJECT

The scope of the project includes but not limited to the Provision of Stevedoring Services to the aforementioned jetties. Further information is contained in the Request for Proposal (RFP) that will be issued to prequalified Companies.

C. EXPRESSION OF INTEREST (EOI) REQUIREMENT

Interested companies should submit two (2) copies of bound bid documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

EXPRESSION OF INTEREST (EOI) DOCUMENTS

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CO2 and CO7.
2. Evidence of Company Tax Clearance Certificate and Audited Accounts for the last three (3) years (2014, 2015 & 2016), duly signed by ICAN/ANAN licensed Auditors.
3. Evidence of current Pension Clearance Certificate from National Pension Commission (PENCOM).
4. Evidence of current Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.
5. Evidence of Current Compliance Certificate with the Employees Compensation Act which requires that all employers of labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF).
6. Evidence of Current Certificate of registration on the National Data Base of Contractors, Consultants and Service Providers by the Bureau of Public Procurement (BPP) or copy of interim Registration Report (IRR) as evidence of compliance with the requirement.
7. Bids must be in English Language and signed by an official authorized by the bidder.
8. All bids must be accompanied with a sworn affidavit disclosing that they do not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
9. All bidders must accompany every bid with sworn affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
10. Evidence of valid Nigerian Maritime Administration and Safety Agency (NIMASA) Stevedoring Registration Certificate and Registration with Dock Workers Union.

11. Evidence of similar project executed in the past Six (6) years including letter of award, completion certificate, payment certificate, etc.
12. Company profile to include names, qualifications (including copies of relevant academic/professional qualifications) and experience of key personnel.
13. For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided (Items 1-10 are compulsory for each national JV partner).
14. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Name and Nationalities of the Directors of the Company/Firm at the bottom of the page.

Note: Failure to comply with items 1-10 above will lead to disqualification of the bid.

D. SUBMISSION OF EXPRESSION OF INTEREST (EOI) DOCUMENTS

Prospective bidders are to submit two (2) hard copies each of EXPRESSION OF INTEREST (EOI) documents packed in a **SEALED ENVELOPE** and addressed to "**THE SECRETARY TO THE TENDER BOARD, NIGERIAN PORTS AUTHORITY**" and clearly marked "**EXPRESSION OF INTEREST (EOI) FOR THE APPOINTMENT OF STEVEDORES AT ALL PILOTAGE DISTRICTS AND CRUDE OIL TERMINALS**" **Specifying PUBLIC NOTICE NO: 4035**. Furthermore, the reverse side of the sealed envelope should have the names and addresses of the bidders and dropped in the designated Tender Box located on the 1st floor of the Headquarters Building of Nigerian Ports Authority at 26/28, Marina Lagos adjacent to the Lift Lobby not later than **11.00am on Wednesday 18th October, 2017**.

All received bid documents will be opened **immediately** at the Conference room, 1 Joseph Street, off Marina, Lagos in the presence of bidders or their representatives. Please, ensure that you sign the bid submission register in the office of the General Manager, Procurement on the 1st floor of the Headquarters Building of Nigerian Ports Authority at 26/28, Marina Lagos, as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager (Procurement)" on e-mail: info.procurement@nigerianports.org.

E. GENERAL INFORMATION

1. Late submission would not be entertained.
2. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies and only short-listed companies will be contacted.
3. The Authority is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED
MANAGEMENT
NIGERIAN PORTS AUTHORITY**