



**NIGERIAN PORTS AUTHORITY**  
**26/28, MARINA LAGOS**  
**www.nigerianports.gov.ng**

**PUBLIC NOTICE NO: 4058**

**EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICES FOR TRAFFIC SEPARATION SCHEME (TSS) AREA FOR LAGOS PILOTAGE DISTRICT**

**A. INTRODUCTION**

The Nigerian Ports Authority hereby invites reputable and competent Marine Consultancy firms to submit Expression of Interest (EOI) documents for design of the Traffic Separation Scheme (TSS) area for Lagos Pilotage District.

**B. SCOPE OF SERVICE**

The scope of Service includes but not limited to the design of TSS area in accordance with the NPA Act. The Traffic Separation Scheme (TSS) shall be in accordance with rule 10 of the International Convention for the Prevention of Collision at Sea (COLREGS). The Scope of Service entails the following:

- Identification and Marking of separation zones or lines;
- Marking of traffic lane;
- Marking of inshore traffic zone;
- Identification of two-way route;
- Identification of precautionary area, amongst others.

More information is contained in the Request for Proposal (RfP) to be issued to prequalified firms.

**C. ELIGIBILITY CRITERIA**

**Interested firms should submit two (2) bound EoI documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:**

**EXPRESSION OF INTEREST (EoI) REQUIREMENTS**

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CO2 and CO7.
2. Evidence of Company Tax Clearance Certificate and Audited Account for the last three (3) years (2014, 2015 & 2016), duly signed by ANAN/ICAN licensed Auditors.
3. Evidence of Current Pension Clearance Certificate from National Pension Commission (PENCOM).
4. Evidence of Current Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.
5. Evidence of Current Compliance Certificate with the Employees Compensation Act which requires that all employers of labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF).
6. Evidence of Current Certificate of registration on the National Data Base of Contractors, Consultants and Service Providers by the Bureau of Public Procurement (BPP) or copy of interim Registration report (IRR) as evidence of compliance with the requirement.
7. Bids must be in English Language and signed by an official authorized by the bidder.

8. All bids must be accompanied with a sworn affidavit disclosing that they do not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
9. All bidders must accompany every bid with an affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
10. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Name and Nationalities of the Directors of the Company/Firm at the bottom of the page.
11. Firm must possess at least a Class 1 Master Mariner from an IMO recognized list.
12. Company profile to include names, qualification and experience of key personnel (copies of relevant academic and professional qualifications of such personnel must be attached).
13. Evidence of successful completion of two (2) similar projects (Marine Consultancy Reports or Plan) executed in the last five (5) years including letters of award, completion certificates, contract agreements, etc.
14. For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided (**Items 1-11 are compulsory for each JV partner.**).

**Note: Failure to comply with items 1-11 above will lead to disqualification of the bid. Bidders for this project are excluded from bidding for the Survey of TSS area for Lagos Pilotage District.**

#### **D. SUBMISSION OF PREQUALIFICATION DOCUMENT**

Interested firms are to submit two (2) bound copies of Expression of Interest (EoI) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to "**SECRETARY TO THE TENDERS BOARD, NIGERIAN PORTS AUTHORITY**" and clearly marked "**EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICES FOR TRAFFIC SEPARATION SCHEME (TSS) AREA FOR LAGOS PILOTAGE DISTRICT**" specifying **PUBLIC NOTICE NO: 4058** and dropped in the designated Tender Box located on the 1<sup>st</sup> floor Headquarters Building, 26/28, Marina Lagos not later than **11.00am on Thursday, 8<sup>th</sup> March 2018.**

The prequalification documents received before the deadline will be opened **immediately** in the Conference room, 3<sup>rd</sup> Floor, 1 Joseph Street, off Marina, Lagos in the presence of bidders or their representatives. Please ensure that you sign the bid submission register in the office of the General Manager, Procurement as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager, Procurement" on e-mail: [info.procurement@nigerianports.org](mailto:info.procurement@nigerianports.org)

#### **E. GENERAL INFORMATION**

1. Late submission will not be entertained.

2. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies and only short-listed companies will be contacted.
3. The Authority is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED  
MANAGEMENT  
NIGERIAN PORTS AUTHORITY**