



NIGERIAN PORTS AUTHORITY
26/28, MARINA LAGOS
www.nigerianports.gov.ng

PUBLIC NOTICE NO: 4045

EXPRESSION OF INTEREST (EOI) FOR THE PROVISION OF CONSULTANCY SERVICES FOR CONSTRUCTION OF NPA ADMINISTRATIVE BUILDING AT ABUJA

A. INTRODUCTION

The Nigerian Ports Authority hereby invites reputable and competent consultants to submit proposals for the **supervision** of construction of a six (6) Storey Multipurpose Office Complex to be located at Federal Capital Development Authority, FCT, Abuja. The construction period for the project is fixed at eighteen (18) months commencing from when the site is handed over to the successful contractor. The professional firms being invited are as stated below:

S/N	DESCRIPTION	LOT
1	Firm of Architects	1
2	Firm of Civil/Structural Engineers	2
3	Firm of Mechanical/Electrical Engineers	3
4	Firm of Quantity Surveyors	4

B. SCOPE OF SERVICES

The scope of Service is as detailed in the Schedule of Duties of the respective professional bodies. **(Stage III and Residency Supervision).**

C. ELIGIBILITY CRITERIA

Interested companies should submit bound bid documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

EXPRESSION OF INTEREST REQUIREMENTS

1. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CO2 and CO7.
2. Evidence of Company Tax Clearance Certificate and Audited Account for the last three (3) years (2014, 2015 & 2016), duly signed by ANAN/ICAN licensed Auditors.
3. Evidence of Current Pension Clearance Certificate from National Pension Commission (PENCOM).
4. Evidence of Current Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.
5. Evidence of Current Compliance Certificate with the Employees Compensation Act which requires that all employers of labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF).
6. Evidence of Current Certificate of registration on the National Data Base of Contractors, Consultants and Service Providers by the Bureau of Public Procurement (BPP) or copy of interim Registration report (IRR) as evidence of compliance with the requirement.
7. Evidence of registration with respective professional bodies.
8. Bids must be in English Language and signed by an official authorized by the bidder.

9. All bids must be accompanied with a sworn affidavit disclosing that they do not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
10. All bidders must accompany every bid with an affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
11. Company profile to include names, qualifications (including copies of relevant academic/professional qualifications) and experience of key personnel.
12. Evidence of successful completion of three (3) similar projects executed in the last five (5) years including letters of award, completion certificates, contract agreements, etc.
13. For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided (Items 1-10 are compulsory for each JV partner).
14. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company/Firm at the bottom of the page.

Note: Failure to comply with items 1-10 above will lead to disqualification of the bid.

D. SUBMISSION OF EXPRESSION OF INTEREST DOCUMENT

The Expression of Interest (EOI) documents are to be submitted in duplicate bounded hard copies (One (1) soft and two (2) hard copies of each), paginated and arranged with dividers as indicated above. The expression of interest documents should be submitted in sealed envelopes and addressed to the "**SECRETARY TO THE TENDERS BOARD, NIGERIAN PORTS AUTHORITY**" and clearly marked "**EXPRESSION OF INTEREST (EOI) FOR THE PROVISION OF CONSULTANCY SERVICES FOR CONSTRUCTION OF NPA ADMINISTRATIVE BUILDING AT ABUJA**" Specifying **PUBLIC NOTICE NO. 4045, LOT NO.....** and dropped into the designated Tender Box located on the 1st floor Headquarters Building, 26/28, Marina Lagos not later than **11.00am on Tuesday, 28th November, 2017.**

All received proposals will be opened **immediately** at the close of submission in the Conference room, 3rd Floor, 1 Joseph Street, off Marina, Lagos in the presence of bidders or their representatives. Please ensure that you sign the bid submission register in the office of the General Manager, Procurement as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager, Procurement" on e-mail: info.procurement@nigerianports.org

E. GENERAL INFORMATION

1. Late submission would not be entertained.
2. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies and only short-listed companies will be contacted.

3. The Authority is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED
MANAGEMENT
NIGERIAN PORTS AUTHORITY**