



**NIGERIAN PORTS AUTHORITY**  
**26/28, MARINA LAGOS**  
**www.nigerianports.gov.ng**

**PUBLIC NOTICE NO: 4038**

**EXPRESSION OF INTEREST (EOI) FOR INTERNATIONAL MARITIME CONSULTANCY ON VESSEL TRAFFIC SERVICES (VTS) AND MANAGEMENT (VTM) – INTERNATIONAL COMPETITIVE BIDDING**

**A. INTRODUCTION**

The Management of Nigerian Ports Authority (NPA) hereby invites accredited International Consultants to submit Expression of Interest (EOI) documents for establishment of Vessel Traffic Services (VTS) and management (VTM).

**B. SCOPE OF SERVICES**

- 1. Assess the existing equipment and installations**
- 2. Recommend if there are equipment gaps.**
- 3. Delineation of the VTS Areas.**
- 4. Provide VTS action cards**
- 5. Provide training**

**C. ELIGIBILITY CRITERIA**

**Interested companies should submit bound bid documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:**

**PREQUALIFICATION REQUIREMENTS**

- Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CO2 and CO7.
- Evidence of Company Tax Clearance Certificate and Audited Accounts for the last three (3) years (2014, 2015 & 2016), duly signed by ANAN/ICAN licensed Auditors.
- Evidence of Current Pension Clearance Certificate from National Pension Commission (PENCOM).
- Evidence of current Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.
- Evidence of Current Compliance Certificate with the Employees Compensation Act which requires that all employers of labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF).
- Evidence of Current Certificate of registration on the National Data Base of Contractors, Consultants and Service Providers by the Bureau of Public Procurement (BPP) or copy of interim Registration report (IRR) as evidence of compliance with the requirement.
- Bids must be in English Language and signed by an official authorized by the bidder.
- All bids must be accompanied with a sworn affidavit disclosing that they do not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.
- All bidders must accompany every bid with a sworn affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
- Lead Consultant must have Vessel Traffic Management (VTS) qualification.
- Lead Consultant must be VTS accredited by International Maritime Organization (IMO).
- Company profile to include names, qualifications and experience of key personnel (attach certificates).
- For Joint Venture (JV)/Partnership, Memorandum of Understanding (MoU) should be provided (Items 1-10 are compulsory for national Lead JV partner while 1, 8, 9 and 10 are applicable to international Lead JV partner).

14. The Lead Consultant must have a Marine Qualification from International Maritime Organization (IMO) White Listed Countries.
15. Evidence of **Three (3)** similar projects executed in the past ten (10) years including letters of awards, completion certificates, etc.
16. Evidence of Financial Capability from a reputable bank/Letter of commitment.
17. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone (preferably GSM No.), fax and e-mail address. The Letter Head Paper must bear the Name and Nationalities of the Directors of the Company/Firm at the bottom of the page.

#### **NOTES ON ELIGIBILITY REQUIREMENTS:**

- i. **Items 1-6** above are applicable to National companies only.
- ii. **Items 7- 11** are applicable to both National and International Companies.
- iii. Failure by National companies to comply with **items 1-11** above will lead to disqualification.
- iv. International Companies are to provide the following additional Requirements:
  - a. Evidence of Certificate of Incorporation or company's registration in the country of origin/home country.

#### **E. SUBMISSION OF PREQUALIFICATION DOCUMENTS**

The Pre-qualification documents are to be submitted in duplicate bounded hard copies, paginated and arranged with dividers as indicated above. The prequalification documents should be submitted in sealed envelopes and addressed to "**SECRETARY TO THE TENDERS BOARD, NIGERIAN PORTS AUTHORITY**" and clearly marked "**EXPRESSION OF INTEREST (EOI) FOR INTERNATIONAL MARITIME CONSULTANCY ON VESSEL TRAFFIC SERVICES (VTS) AND MANAGEMENT (VTM) – INTERNATIONAL COMPETITIVE BIDDING**" **Specifying PUBLIC NOTICE NO: 4038** and dropped in the designated Tender Box located on the 1<sup>st</sup> floor Headquarters Building, 26/28, Marina Lagos not later than **11.00am on Thursday, 23<sup>rd</sup> November 2017**.

All prequalification documents received before the deadline for submission will be opened **immediately** in the Conference room, 3<sup>rd</sup> Floor, 1 Joseph Street, off Marina, Lagos in the presence of bidders or their representatives. Please ensure that you sign the bid submission register in the office of the General Manager, Procurement as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "General Manager, Procurement" on e-mail: [info.procurement@nigerianports.org](mailto:info.procurement@nigerianports.org)

#### **F. GENERAL INFORMATION**

1. Late submission would not be entertained.
2. All costs incurred as a result of this tender invitation and any subsequent requests for information shall be borne by the bidding companies and only short-listed companies will be contacted.
3. The Authority is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED  
MANAGEMENT  
NIGERIAN PORTS AUTHORITY**